Running With Scissors

250 Anderson Street, Portland, ME 04101 | Tel 207.831.5682 | email [scissorsart@gwi.net](mailto:scissorsart@gwi.net) | [www.rwsartstudios.com](http://www.rwsartstudios.com) | [www.rwsartdtudios/wordpress.com](http://www.rwsartdtudios/wordpress.com)

**Art Studio rental information & application**

**Running With Scissors** provides affordable studio spaces for artists in diverse media, as well as gallery space, shared creative equipment and classroom space.

We are composed of 35-50 dedicated yearly studio spaces ranging from 72-525 square feet. Rents include all utilities and range in price from $125-$1100.00 per month, plus a security deposit of a months’ rent. All our studios are located at 250 Anderson Street with ample car & bike parking. **RWS** is located directly adjacent to the Portland Trail system and conveniently reached from 295 N and Marginal Way and close to the East End and Whole Foods, local coffee and a rich community.

**Application Requirements:**

To be considered for a studio, please read the attached **Art Studio Rental Guidelines**, then return all of the following material:

1. The **Artist Questionnaire** describing your profile, artistic goals and studio & equipment needs
2. Two -Three professional and/or personal references
3. Contact and emergency information
4. Other studio environments you have worked in
5. Interests in teaching or participating in classes and what medium (for teaching)

We strive to include a diversity of artists and media in the RWS community. If your needs are compatible with our philosophy, we will contact you as space becomes available.

**Running With Scissors** is a dedicated work space and is open by appointment or chance or you can check out our class and short term rental opportunities on our web-site [www.rwsartstudios.com](http://www.rwsartstudios.com) and our blog [www.rwsartstudios/wordpress.com](http://www.rwsartstudios/wordpress.com) or call Kate Anker at 207.831.5682.

Thank you for your interest.

Kate Anker,

Director, RWS

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**Art Studio Rental Guidelines (abridged)**

**Running With Scissors** studio artists are expected to cooperate with the staff and each other in maintaining a pleasant, productive work place also friendly to the public. Each artist helps us create a professional studio environment and supports a consistent, positive community in the art space.

**Studio artist are asked to follow guidelines that include, but are not limited to:**

1. **Contract.** You must sign a yearly occupancy agreement. Occupancy agreements will be reviewed every one to two years dependant on individual leases to ensure that artists remain active contributors to the RWS community.
2. **Deposit.** A security deposit of a month’s rent is required and is refundable if the space is well maintained and returned as it was found. There is a penalty of a months’ rent if the studio is vacated before the lease ends. This does not include use of the security deposit.
3. **Membership.** A onetime membership fee of $50 is required, payable in two equal installments, beginning in the second month of the rental term. Your membership fee helps provide for signage and inclusion in our physical on online directories and marketing. If you have already paid a fee as an Associate Artist of RWS, that amount will be credited.
4. **Fees.** All utilities, janitorial, water, garbage, security, etc and WiFi and password secure access is included in your monthly rent. Additional fees may be required for specific access to equipment or use of space such as classroom rental, photography room, kiln firing fees and others.
5. **Insurance.** Consider what insurance coverage you may need, if any. RWS is not responsible for lost, stolen, or damaged property.
6. **Access.** All studio artists will have individual access to the building and studio spaces and equipment as pertains to their lease. RWS staff may need to access your space for emergency situations or to perform repairs or to show the space before you vacate as new members consider your space. You may not change any locks or passages into your space at any time.
7. **Studio Participation.** All studio artists should be inclusive of each other try to participate in all-studio events and collaborations understanding that providing a rich, diverse art center experience to the wider community is an important part of our mission.
8. **Schedule.** You need to respect all calendar and event schedules for gallery, classroom, conference room, wood shop, ceramics and all other spaces requiring it.
9. **Events.** We will participate in some open and closed door gallery events and ask that you respect those involved or participate when appropriate. Also, when studios are open to the public for studio crawl, artists are responsible for their participation and care for their space.
10. **Exhibition.** Gallery and hallways are available for rent or display. Please ask permission first before engaging in any work on those or any public space.
11. **Community.** It is essential that you cooperate with RWS staff and fellow artists and with other guidelines that pertain to safety and common courtesy.

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**Studio Artist Application Questionnaire**

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Phone number(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Email and website\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. What media do you work with primarily?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. What other media are you interested in working?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. How much square footage do you need?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. Do you have special ventilation needs?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
9. What will your studio schedule be (approx)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
10. What are your rent parameters?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
11. Do you have special skills that you can and want to contribute to RWS? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
12. Will you open your studio to the public? How often?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
13. Please provide the name and phone number of a personal reference. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
14. Have you ever shared studio space or worked in a group studio? Where? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
15. Please enclose your bio and any photographs or other information you think would be helpful.

**Please return to:** **for more** **info:**

**Running With Scissors**  Kate Anker

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